

Kendall Hunt Publishing Classroom Engagement Tool

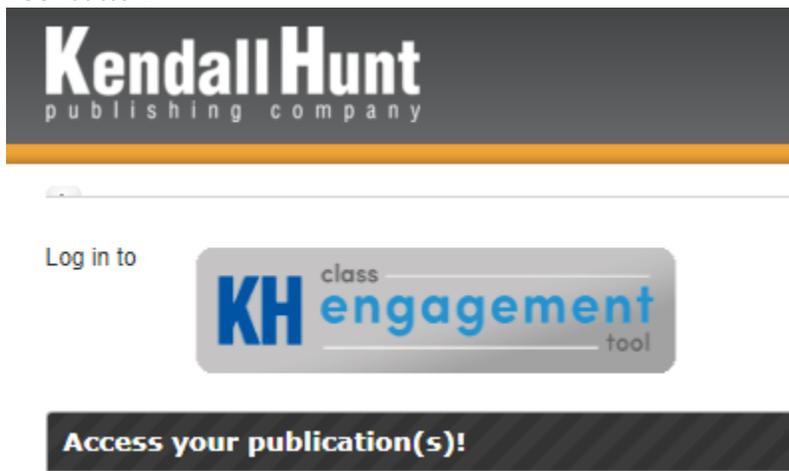
Student Documentation

The Classroom Engagement Tool (CET) allows instructors to engage their students, track participation and attendance, and let students follow along with lecture slides in one web application. This documentation is meant to help students through anything that may come up while using CET.

Login

Accounts can sync with existing KHP publications or operate as a stand-alone through the CET.

Existing users can login to their publication at www.KHPcontent.com, and select the **Class Engagement Tool** button.



Student Dashboard

After clicking on the CET button in KHPContent, the website will open the CET Student Dashboard in another tab. The dashboard has the following functions:

- The dashboard displays the courses that the student is enrolled in, along with any course details. Along with **LIVE CLASS** and **COURSE INFORMATION** buttons.
- The **CALENDAR** is for the instructor to use to keep the students up to date on events.
- The **MESSAGES** area is for the instructor to send updates to an entire class.
- The **ACCOUNT** page displays the student account information.
- The **CONTACT** link in the top right corner is to contact KHP Support with any feedback.
- The **LOG OUT** button will log the student out of both CET and KHPContent.

Courses Display Area

The center of the Student Dashboard will display classes that the student is enrolled into. The course details include the class days and times, along with a button for **LIVE CLASS** and **COURSE INFORMATION**.

Demo Course-Demo

Demo Course

LIVE CLASS

COURSE DETAILS
Demo
TWThFM 01:30 AM
Demo
08-17-2021 to 06-29-2032

COURSE INFORMATION

COURSE INFORMATION

The **COURSE INFORMATION** button will display a screen that shows the course details, along with an area to check attendance, view the course presentation archive or course files.

MY ATTENDANCE HISTORY **COURSE PRESENTATION ARCHIVE** **COURSE FILES**

Demo Course-Demo

Demo Course

COURSE DETAILS
Instructor: Adam TestTeacher
08/17/2021 to 06/30/2032
Demo | Demo
TWThFM 01:30 AM

To check attendance, insert a date into **Start Date:** and **End Date:** then click on **VIEW REPORT**.

CHECK MY ATTENDANCE

* Start Date:

* End Date:

VIEW REPORT

After clicking **VIEW REPORT** the attendance report will display underneath. Click **DOWNLOAD** to receive this report in a CSV.

CHECK MY ATTENDANCE

* Start Date: * End Date:

[VIEW REPORT](#)

ATTENDANCE REPORT

STUDENTS	TOTAL	APR 08	APR 11	APR 12	APR 13	APR 14	APR 15
Demo Student	100%	No Class					

[DOWNLOAD](#)

COURSE PRESENTATION ARCHIVE

The course presentation archive allows students to retrieve any presentations, notes taken, or questions presented during class.

Click the checkbox on anything that needs to be downloaded and then click **DOWNLOAD**.

PRESENTATION FILES

Download Selected File(s)

CLASS DATES	PRESENTATION FILES	STUDENT NOTES	STUDENT QUESTIONS
04/08/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
04/07/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
04/06/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
04/05/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
04/04/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
04/01/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
03/31/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
03/30/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
03/29/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --
03/28/2022	<input type="checkbox"/> --	<input type="checkbox"/> --	<input type="checkbox"/> --

[1](#) [2](#) [3](#) ... [>](#) [»](#)

[DOWNLOAD](#)

COURSE FILES

The course files are any extra files that the instructor uploads for the students to be able to download. These are typically supporting documents that are related to the entirety of the course.

Click on the checkbox next to the course file that needs to be downloaded, then click **DOWNLOAD**.



LIVE CLASS

The **LIVE CLASS** button will allow the student to join the class while it is in session. If there is no class in session or if there is an attendance policy setup based on distance, the student will be presented with a pop-up for an **Access Key**.

LIVE CLASS ✕

* Access Key

ENTER

After joining the class session, the student will be entered into the course with the instructor(s) and other students.

PRESENTATION AREA

If there is currently no broadcast or presentation running, the student will see a KEY in the main presentation area.

Demo
Demo Course-GRL

Date
March 27th, 2022

KEY 97905C013A4

 **QUESTIONS**

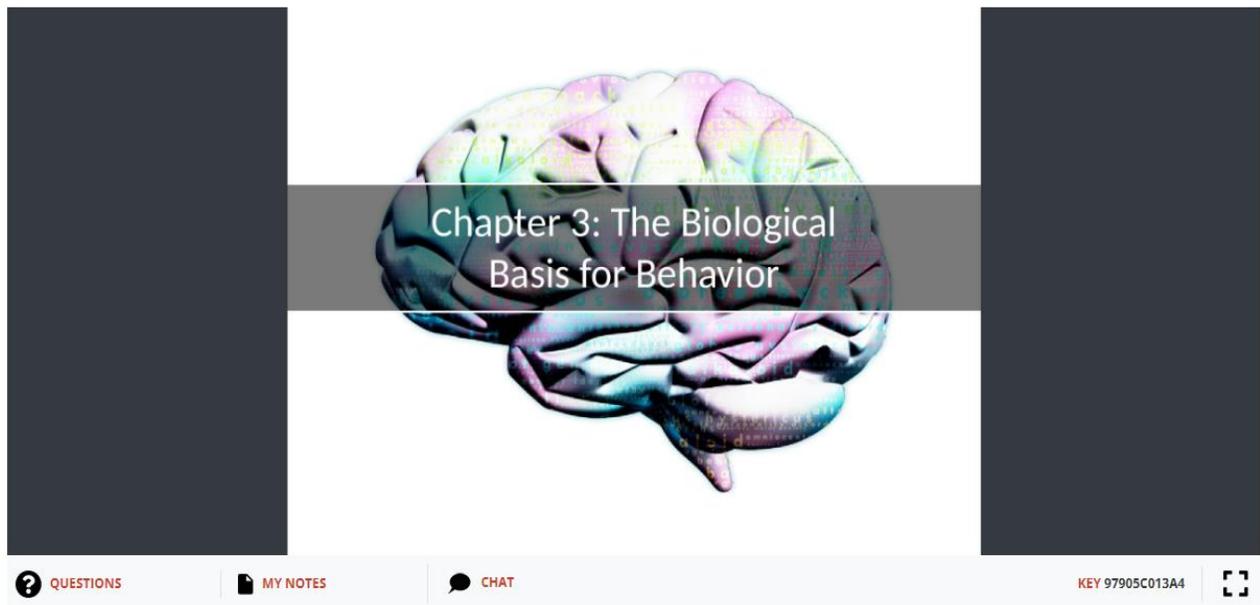
 **MY NOTES**

 **CHAT**

KEY 97905C013A4



If there is currently a presentation or broadcast running, the student will see this instead of the KEY.



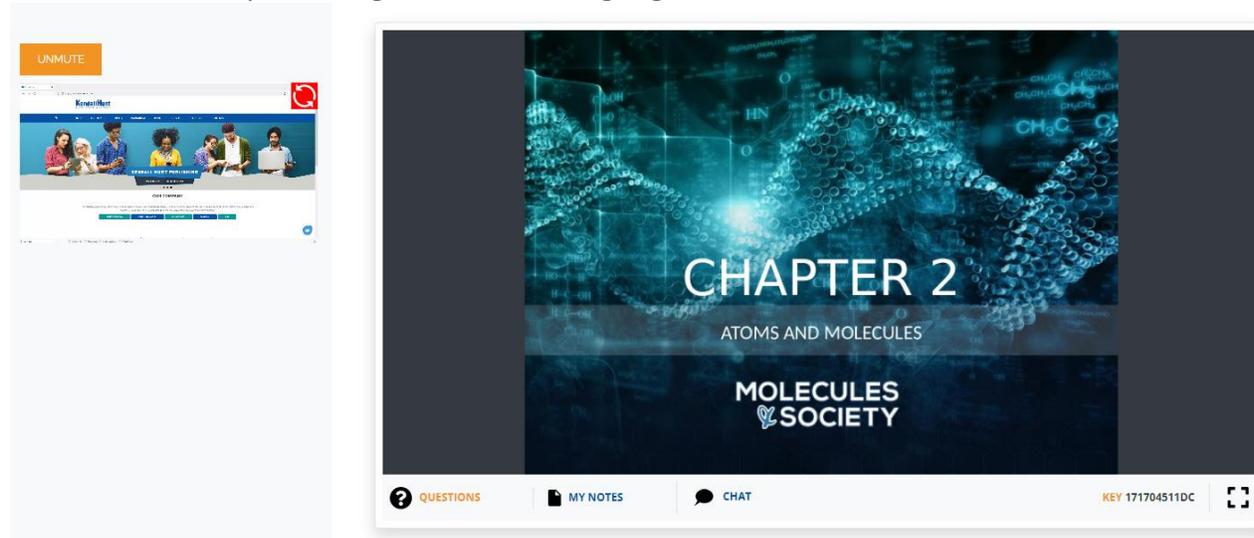
Along the bottom, the student can click on **QUESTIONS**, **MY NOTES**, **CHAT** or the  to go full screen. The full screen is independent of other students and the instructor.

BROADCASTING

When the instructor is broadcasting, by default they are muted by the student. For the student to hear the audio from the instructor, the **UNMUTE** button will need to be pressed.



If the instructor is presenting and broadcasting together, it will look like the below screen:



To switch the two screens between primary and secondary, click on the  button on the top right of the secondary screen.

QUESTIONS, NOTES and CHAT



LEAVE

QUESTIONS

MY NOTES

CHAT

Students can ask **QUESTIONS** to the instructor directly. The instructor can then review it and answer it or show it anonymously to the class.

View & Like Questions from class

✕

Ask a question

DEMO STUDENT ✕

--enter question--

SUBMIT

Students can take **NOTES** throughout the class and download them from the **COURSE PRESENTATION ARCHIVE** after class.

MY NOTES



04/22/2022

A large, empty rectangular box with a thin blue border, intended for the user to enter their notes. A small double-slash icon is visible in the bottom right corner of the box.

SAVE

Students can **CHAT** amongst themselves during the class. The instructor can turn this feature off from their class dashboard.

CLASS CHAT ✕

LEAVING THE CLASS & END OF CLASS

If the student leaves CET or logs off during the class, they will not receive attendance points during the time they are gone. Once the student comes back, the attendance timer will reset. The previously earned points will remain.

Once the instructor ends the class, the student will be sent back to the student dashboard.